



Short Guide

To the CPI survey in the Data Entry Tool

1. INTRODUCTION

This short guide should help you to use the DET for the CPI survey. It focuses on the new features introduced for the CPI survey.

If you use the WebStart function, the new DET will automatically be downloaded next time you start the DET.

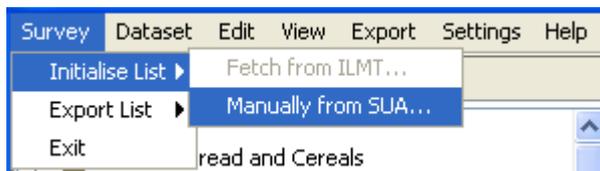
If you don't use WebStart please download the new version from the DET homepage:

https://webgate.ec.europa.eu/ppp_tool/DET/index.html

This version of the DET does not affect the consumer goods surveys or other surveys.

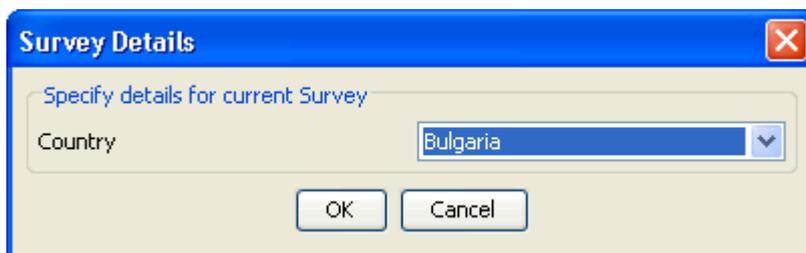
2. INITIALISING THE CPI SURVEY

Principally the procedure to initialise the CPI survey is very similar to the other surveys.



For the 2010 CPI survey Eurostat provides you the SUA file via the same e-mail as this paper.

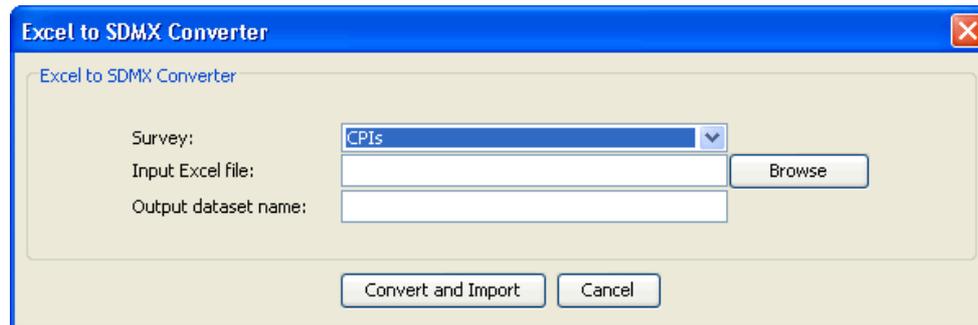
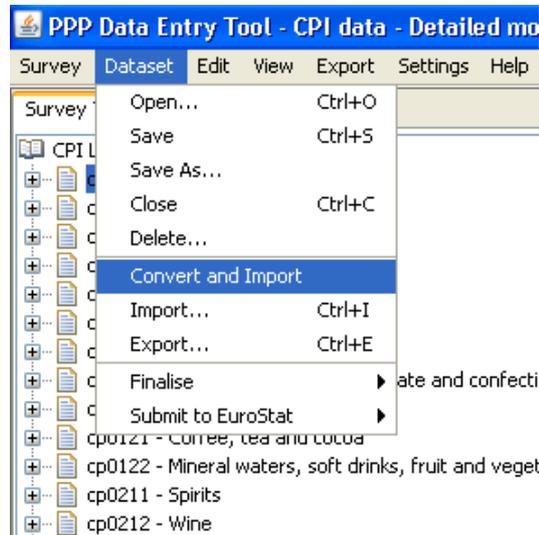
Please set your country in the survey details dialogue:



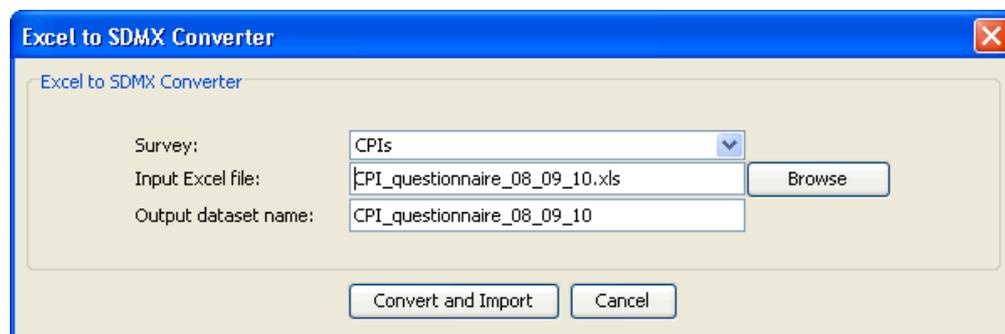
3. DATA ENTRY

3.1. Conversion and import of the CPI questionnaire

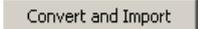
The DET will not replace the CPI questionnaire in Excel format. Instead, it can convert and import the Excel questionnaire that was distributed on 28 February (with pre-filled HICP data for your country)¹. You will find the feature Convert and Import under Dataset in the menu:



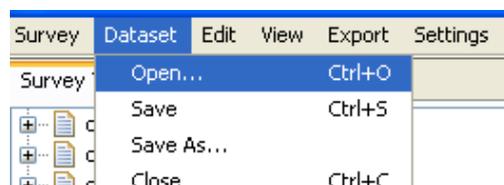
Select the CPI survey. Please click on  to select the filled in CPI questionnaire in Excel format.



¹ Of course, it is also possible to fill in the data directly in the DET.

The name of the Excel file is the default name of the output dataset that will be imported to the DET. You are free to change this name. When all settings are o.k. click on .

Please note that the imported dataset will not be opened automatically by the DET. You must open it with Dataset/Open:



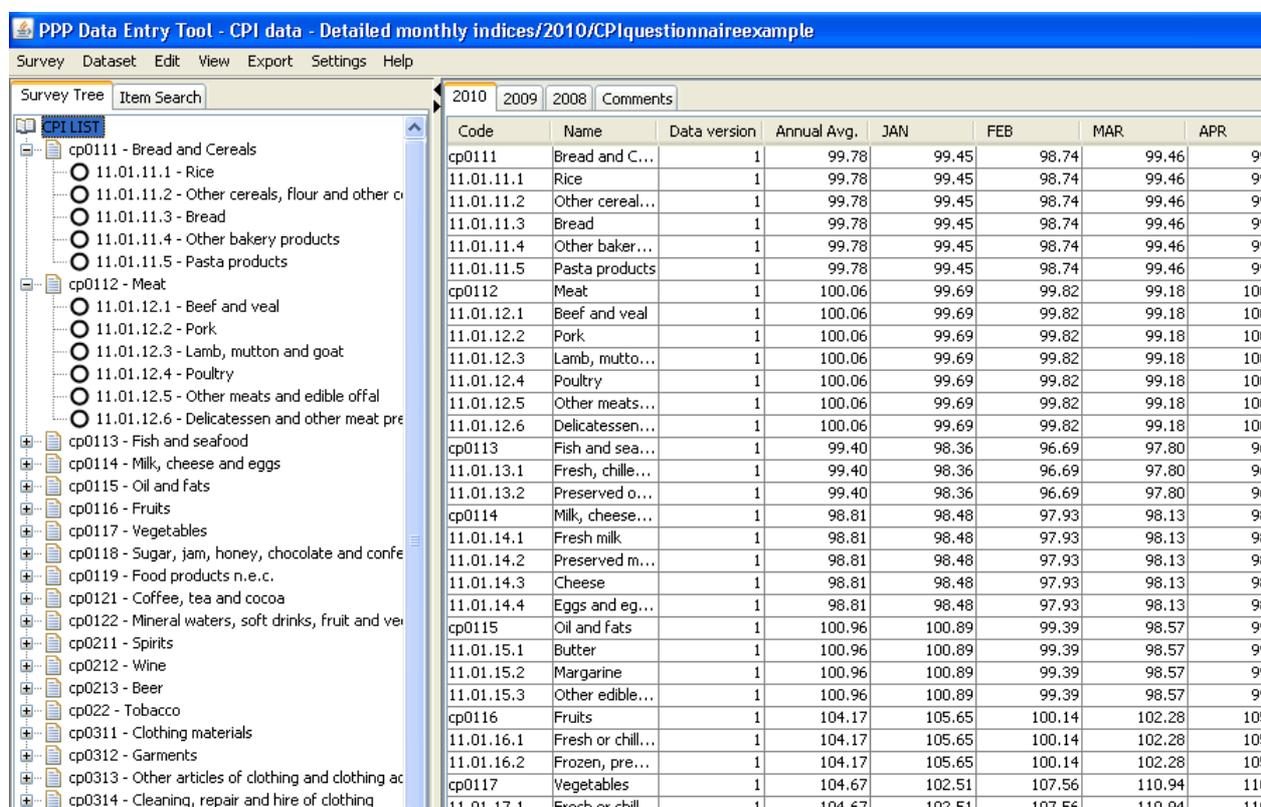
3.2. How to fill in the CPI Questionnaire in Excel

- Please fill in only the yellow cells of the Excel file.
- Don't add or delete rows or columns
- Don't change the cells containing formulas.
- Don't change anything on the front page

Please respect these advices. Otherwise the conversion will not work correctly.

3.3. Entry and correction of data

Opening the imported dataset you will see the following table:



		2010	2009	2008	Comments					
Code	Name	Data version	Annual Avg.	JAN	FEB	MAR	APR			
cp0111	Bread and C...	1	99.78	99.45	98.74	99.46	99.			
11.01.11.1	Rice	1	99.78	99.45	98.74	99.46	99.			
11.01.11.2	Other cereal...	1	99.78	99.45	98.74	99.46	99.			
11.01.11.3	Bread	1	99.78	99.45	98.74	99.46	99.			
11.01.11.4	Other baker...	1	99.78	99.45	98.74	99.46	99.			
11.01.11.5	Pasta products	1	99.78	99.45	98.74	99.46	99.			
cp0112	Meat	1	100.06	99.69	99.82	99.18	100.			
11.01.12.1	Beef and veal	1	100.06	99.69	99.82	99.18	100.			
11.01.12.2	Pork	1	100.06	99.69	99.82	99.18	100.			
11.01.12.3	Lamb, mutto...	1	100.06	99.69	99.82	99.18	100.			
11.01.12.4	Poultry	1	100.06	99.69	99.82	99.18	100.			
11.01.12.5	Other meats...	1	100.06	99.69	99.82	99.18	100.			
11.01.12.6	Delicatessen...	1	100.06	99.69	99.82	99.18	100.			
cp0113	Fish and seafood	1	99.40	98.36	96.69	97.80	96.			
11.01.13.1	Fresh, chille...	1	99.40	98.36	96.69	97.80	96.			
11.01.13.2	Preserved o...	1	99.40	98.36	96.69	97.80	96.			
cp0114	Milk, cheese...	1	98.81	98.48	97.93	98.13	98.			
11.01.14.1	Fresh milk	1	98.81	98.48	97.93	98.13	98.			
11.01.14.2	Preserved m...	1	98.81	98.48	97.93	98.13	98.			
11.01.14.3	Cheese	1	98.81	98.48	97.93	98.13	98.			
11.01.14.4	Eggs and eg...	1	98.81	98.48	97.93	98.13	98.			
cp0115	Oil and fats	1	100.96	100.89	99.39	98.57	99.			
11.01.15.1	Butter	1	100.96	100.89	99.39	98.57	99.			
11.01.15.2	Margarine	1	100.96	100.89	99.39	98.57	99.			
11.01.15.3	Other edible...	1	100.96	100.89	99.39	98.57	99.			
cp0116	Fruits	1	104.17	105.65	100.14	102.28	105.			
11.01.16.1	Fresh or chill...	1	104.17	105.65	100.14	102.28	105.			
11.01.16.2	Frozen, pre...	1	104.17	105.65	100.14	102.28	105.			
cp0117	Vegetables	1	104.67	102.51	107.56	110.94	110.			
11.01.17.1	Fresh or chill	1	104.67	102.51	107.56	110.94	110.			

Entries can be edited by selecting a Basic Heading level in the list, e.g.:

PPP Data Entry Tool - CPI data - Detailed monthly indices/2010/AT_test_CPI_questionnaire_filled_in3

Survey Dataset Edit View Export Settings Help

Survey Tree Item Search

CPI LIST

- cp0111 - Bread and Cereals
 - 11.01.11.1 - Rice
 - 11.01.11.2 - Other cereals, flour and other...
 - 11.01.11.3 - Bread
 - 11.01.11.4 - Other bakery products
 - 11.01.11.5 - Pasta products
- cp0112 - Meat
- cp0113 - Fish and seafood
- cp0114 - Milk, cheese and eggs
- cp0115 - Oil and fats
- cp0116 - Fruits
- cp0117 - Vegetables
- cp0118 - Sugar, jam, honey, chocolate and confe...
- cp0119 - Food products n.e.c.
- cp0121 - Coffee, tea and cocoa
- cp0122 - Mineral waters, soft drinks, fruit and ve...
- cp0211 - Spirits
- cp0212 - Wine
- cp0213 - Beer
- cp022 - Tobacco
- cp0311 - Clothing materials
- cp0312 - Garments
- cp0313 - Other articles of clothing and clothing ac...
- cp0314 - Cleaning, repair and hire of clothing

11.01.11.1 - Rice

Clear All Use HICP values Edit Again

	2010 HICP Class	2010	2009 HICP Class	2009	2008 HICP Class	2008
An. Avg	99.78	99.78	101.27	109.47	109.94	
JAN	99.45	99.45	101.67	200.00	107.88	
FEB	98.74	98.74	101.44	101.44	108.69	
MAR	99.46	99.46	101.61	101.61	109.23	
APR	99.49	99.49	101.45	101.45	109.55	
MAY	99.58	99.58	101.55	101.55	109.60	
JUN	99.52	99.52	100.72	100.72	109.82	
JUL	99.67	99.67	101.10	101.10	110.24	
AUG	99.57	99.57	101.17	101.17	110.45	
SEP	99.71	99.71	101.34	101.34	110.19	
OCT	100.09	100.09	101.44	101.44	110.89	
NOV	100.70	100.70	101.02	101.02	111.33	
DEC	101.45	101.45	100.76	100.76	111.41	
Weight		1.000%		100.000%		

The white cells can be edited directly on the screen. For example, the value for January 2009 is clearly a typing error and so is the weight for 2009.

To insert the values of the corresponding HICP class for one year, click the button "Use HICP values". The DET will ask you to confirm for which reference years the HICP values are to be copied.

4. PREPARATION OF SUBMISSION

The preparation for submission works principally the same as for other surveys.

Upon selecting "Submit to Eurostat/Manually via eDAMIS" the DET will finalise your file and make the following checks:

- All basic headings for the most recent reference year should be filled in (with a positive value) for all months (except those where the corresponding HICP class is empty as well). Gaps will be highlighted in yellow.
- If any basic heading for one of the two older reference years is filled in, these reference years must be filled in completely.
- A warning is provided whenever a CPI value deviates more than 25% of the corresponding HICP class value (the value will show in red font). You can however still proceed with the finalisation.

The weights are voluntary and are not further checked.

The DET will inform you if there are BHs that cannot be finalised and if so, why. After you have closed the warning window, a new tab "Report" will appear on the left part of the screen, which will guide you through the corrections to be made.

After you made all corrections and successfully finalised the whole dataset, you can save the xml file and submit it to Eurostat via eDAMIS.